

Request for Proposals (RFP)
City of Hoschton, GA

A. Project Overview

RFP Issue Date: January 15, 2007	Name of Project: Hoschton Depot Park Project – Phase 2A
Closing Date For Proposals: February 2, 2007	Preferred Start Date of Work: February 19, 2007
Preferred Completion Date of Work: February 26, 2007	Point of Contact: Jim Jester, City Council, Post 2
Overview of the Project: <p>The City of Hoschton desires to make improvements to the depot park area by upgrading and enhancing the image of our downtown area so that our community is more attractive. Proposed improvements to the park will upgrade its usefulness and adaptability for special events such as our fall festival and will make this small, centrally located park more of an asset to our growing community.</p> <p>The process of developing proposed improvements to the depot park area began in March 2006 with the removal of an old playground and chain link fence in the area adjacent to the depot. What evolved is an integrated, multi-phase plan utilizing recreation and park grant funding, which will enable the City to landscape the sitting park and add park lighting adjacent to the depot. When completed, these changes will result in an attractive downtown area that is useful for a wide range of purposes.</p>	
Description of Improvements: <p>Preparation and installation of raised planting beds, specified numbers and varieties of plants, Zoysia sod, mulch ground cover and a multi-zone irrigation system. Specific planting beds and landscaping are depicted on enclosed diagram. Improvements are intended to primarily screen and mask nearby highway guardrails, utility poles and commercial signs and will be installed in the area inside of the guardrail from the depot building to Broad Street.</p>	
Specific Requirements: <p>Installation of the following plants, materials and systems according to the accompanying plan – subject to mutually agreed upon, written modifications that may be made on-site by the City and Contractor.</p> <ol style="list-style-type: none"> Sergeants Juniper, 3 gallon container, 30 each 	

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2. **Crepe Myrtle**, B & B (6-8'), 12 each, color to be specified
3. **Knockout Roses**, 3 gallon container, 6 each
4. **Nellie R. Stevens Holly**, B & B (6-8'), 6 each
5. **Loropetalum (Ruby)**, 3 gallon, 24 each
6. **Indian Hawthorne**, 3 gallon, 21 each
7. **Red Bud Tree**, B & B (6-8'), 1 each
8. **Plant Beds and Soil Conditioner**, raised beds 4-6 inches; well conditioned and prepared
9. **Bed Cover**, beds covered in at least 3 inches of natural colored mulch; mulch to be spread at least 3 inches deep, in a radius underneath two shade trees
10. **Irrigation System**, estimated 4-6 zones; 4 rotor heads per lawn zone - coverage not to exceed 25' per head; plant beds – 2 zones; one additional plant bed zone installed for future plants around depot foundation; electrical; secured outside controller
11. **Lawn**, estimated 4-6 pallets; prepare, grade, level, install Zoysia Meyer Sod
12. **Stack Stone**, arranged approximately 2.5' high and 4' wide, installed around the culvert opening running underneath entrance to Railroad Avenue from Broad Street.

Submission of Sealed-Bids and Proposals:

Completed, sealed-bid proposals should be submitted to –

Ms. Cindy Edge, City Clerk
City Hall – 79 City Square
Hoschton, GA 30548

Questions or Clarifications:

Points of Contact –

Jim Jester, City Council Post 2
and/or Ms. Cindy Edge, City Clerk, City Hall – 79 City Square, Hoschton, GA 30548
Telephone: 706-654-3034, Facsimile: 706-654-9834

Closing Date for Sealed-Bid Proposals:

Sealed-bid proposals must be received in City Hall before the close of business at 4:30 P.M. on Friday, February 2, 2007.

Attachments To This Request For Proposal:

One-page - RFP Depot Park Landscape Diagram

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B. Submission of Sealed-Bid Proposal

**Sealed-bid proposals must be received in City Hall
before the close of business at 4:30 P.M. on Friday, February 2, 2007.**

Proposal Submitted By – Name, Address and Telephone Number:
Description of Qualifications:
Insurance and Liability Coverage:
Qualifications/References:
Number of Employees and On-site Supervisor/Contact:
Proposed Work Plan:
Proposed Beginning and Completion Dates:
Clean-up and Completion:

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Guarantee/Warranty – All Plants, Vegetation, Materials, Systems and Items Installed:

Guarantee/Warranty of Workmanship:

Total Proposal/Cost Breakdown:

Cost of Plants: _____

Cost of Materials: _____

Cost of Systems: _____

Cost of Labor: _____

Total Bid/Cost: _____

Proposal Submitted By:

Date: _____

Printed Name: _____ **Signature:** _____

Please check box if attachments are submitted with this proposal-form.